

Rabbinical Organization

22 Rue du Cornet

Brussels, Belgium

Tel.: 32 48 6167365

USA Address: 1468 Union St. Brooklyn NY 11213

telephone: 347 415 1122

Email: Rabbigarelik@sichosonline.org

* * *

Information for Rabbi Garelik's Mediation process

Languages:

Rabbi Garelik is fluent in Yiddish, Italian, Hebrew, and English.

Mediation procedures for "financial" cases (see separate page for "marital mediations"):

1. These mediations are not in the form of a "Din-Torah", *and are not binding*, rather they are mutual meetings. Rabbi Garelik's goal is to try dispelling any misunderstandings and unnecessary quarrels, and reaching a peaceful resolution.
2. All appointments are confirmed by email.
3. All correspondence is done by email.
4. When Rabbi Garelik will receive an email from one party, he will not forward it to the other party, unless he is requested (or received permission) to do so by the writer of the email.

Step 1:

Both parties will send an email to Rabbi Garelik confirming that:

- a. Both parties are Lubavitchers, and the names of all parties involved.
- b. They are both willing to have Rabbi Garelik mediate this case.
- c. They want to do this in a peaceful way.
- d. They will describe in one paragraph the nature of the dispute ("Mr. Jacobs owes me money from a business transaction", or "I lent Mr. Gravsky money and he is denying it", or "Mr/ Shmerl is a tenant and refuses to pay the amount that was agreed" etc.).
- e. They will notify whether they would like an "email" process or "sessions" process [see below in "step 2" for explanation].
- f. They agree to the fees below.
- g. Any emails/correspondence will be kept strictly confidential and that correspondence will not be forwarded to anyone other than the parties they were sent to (this is a halachik breach).
- h. When all of the above is sent to Rabbi Garelik, he will review it and he will send a notification to both parties whether he will take the case.

Financial mediation – Rabbi Garelik

- i. If he responds in the affirmative, a deposit (refundable – if the case does not take place) is submitted. When Rabbi Garelik confirms receipt of deposit, “step 2” may commence.

Step 2:

There are two options for the mediation: A. "Email" (quicker and cheaper process), or B. "sessions":

A. "Email":

[This is the advisable method because one of the biggest challenges is finding a suitable time for 3 parties, while email can be done at anyone’s convenience]

"Email 1 - description": Both parties will send an email to Rabbi Garelik, describing their version of the story in detail with attachments of any pertinent documents.

1. *"Email 1 - questions"*: Rabbi Garelik will reply with a list of questions.
2. *"Email 1 - clarifications"*: The parties will respond to Rabbi Garelik's "email 1 questions".
3. If one more email is required, it will still be considered part of the *"email 1"*.

Generally this should be enough to figure out the case. If after this stage, the case is still not resolved then we will move to *"Email 2"* which will be in the same fashion as *"Email 1"*. It is highly unlikely (but still possible) that the case will require *"Email-3"* or a session, but, unfortunately, some cases are more complicated than others.

B. "Sessions":

1. A date will be set up and confirmed by email.
2. If a session is cancelled within 4 (four) days from the scheduled appointment, the cancellation of a session will cost 150\$ on the part of the cancelling party.
3. A session can last up to 3 (three) hours unless it seems that we are wrapping up.
4. Generally one session is enough, however, Rabbi Garelik or the parties may request (at their discretion) for a second (or more) session(s) to take place.
5. Subsequent to the session(s), Rabbi Garelik will follow up with an email where he will record the details and he will forward it to both parties, to get their confirmation and ascertain that everything was noted.
6. Both parties will confirm back to Rabbi Garelik, by email, that all details were noted.
7. Rabbi Garelik will then study the case and send a verdict to both parties.

Financial mediation – Rabbi Garelik

Fees (includes the time for reviewing the case etc.):

1. Generally, both parties share the expenses evenly. However, the plaintiff assumes the responsibility of all payments.
2. **“Email”:**
 - a. “Email 1” - \$350.
 - b. All subsequent “Emails” - \$150.
3. **“Sessions”:**
 - a. First session up to 3 hours (Rabbi Garelik does not sit with a stop watch.....) \$350. [as mentioned above, “email” option is more effective and practical].
 - b. If the two parties do not want to come together, and they want to meet separately, the joint cost for both meetings is \$450.
 - c. All subsequent sessions, if required, will be \$200.
 - d. If they want separate meeting, the joint cost for both meetings is \$300.
4. **Deposit:** In all cases, each one of the parties will submit a \$150 deposit (refundable – if the case does not take place), which is required prior to commencing "step 2".
5. **Payments:** After "email 1" or "session" payments of the balance should be submitted within a week to the above address.

ואשיבה שופטיך כבראשונה ויועצידך כבתחילה With prayers to the fulfillment of the prophecy